



HUMAN RESOURCES

SUBJECT: Communication – Announcement

SUJET: Communication – Communiqué

ASSUNTO: Comunicação – Comunicado

Asset Management analyst (M/F)

Our **Asset Management Department** is looking for an **Asset Management Analyst**, which will have the following responsibilities:

- Support in the execution of administrative tasks;
- Coordination of tax, accounting & book-keeping procedures;
- Implementation of policies and procedures aligned with VOLTALIA group and Asset management department;
- Monitoring the external services in according with the various support contracts;
- Cash-flow monitoring of the SPV's;
- Financial and operational reporting

QUALIFICATIONS:

The ideal candidate will have/ be:

- Degree in Economics, Management or Accounting;
- Experience in similar functions (preferred);
- Being natural or living near Porto (preferred).
- English proficiency (written and spoken) is mandatory.

Key Skills:

- Good Analytical Skills;
- Good knowledge about accounting & book-keeping procedures;
- Proficiency in English;
- Very good knowledge in Excel, PowerPoint and Outlook;

At Votalia we are passionate about **renewable energies!** We are an electricity producer from wind, solar, hydro and biomass, and also a service provider to 3rd party clients such as **Development, EPC, O&M and Distribution.**

Today we are in **17 countries, split among 4 continents**, and offering a **global operating capacity** to our clients. We are listed on the regulated Euronext market in Paris since July 2014.

Announcement Date: 28-05-2018

REFERENCE
32.2018

COMPANY
Votalia

DEPARTMENT
Asset Management

JOB TITLE
Asset Management Analyst

LOCATION
Porto

STARTING DATE
September 2018



- Rigorous;
- Organized;
- Autonomous;
- Proactive;
- Good communication skills.

If you are interested in this career opportunity, please send us your CV to voltaliarecruits@vitalia.com, with the subject "32.2018 – Asset Management Analyst".